



## **Women. Identity. Purpose (WIP) Organization**

### **Grady-McKnight Awards Packet**

Dear Applicant,

Thank you for your interest in applying for the Grady-McKnight awards. The Women. Identity. Purpose. (WIP) organization addresses the needs of the working single mother.

We seek applicants who earn less than \$40,000 a year in annual income and are supporting one or more children. As products of single parent homes, the founders of this organization can, first hand, relate to the challenges that single mothers face in caring for their families as well as their personal well being. Each year, WIP will award one or more deserving single mothers financial awards to assist help them in pursuing a higher education or help in starting a new business.

In order to be considered for these awards, please fill out the attached application and appropriate essay. In addition to the application, please provide the following items:

- Copy of Social Security Card
- Copy of 2008 tax returns
- Copy of last two paycheck stubs
- Copy of acceptance letter from university, college or certified program (Grady-McKnight Collegiate Award applicants only)
- Copy of business plan (Grady-McKnight Entrepreneurial Award applicants only)

The completed awards packet (including the above items) must be submitted to WIP via email to [awards@womenidentitypurpose.org](mailto:awards@womenidentitypurpose.org), or mailed to your local office (see addresses in item #7 of criteria document), no later than **August 15th** of calendar year.

Submitted applications and essay questions will be reviewed by an evaluating committee. Applicants will be notified no later than one month after deadline of their status.

If you have any questions concerning WIP and/or the application process, feel free to contact us at: 1-888-290-7099 or email us at [awards@womenidentitypurpose.org](mailto:awards@womenidentitypurpose.org)

Sincerely,

WIP Awards Committee



## Women. Identity. Purpose (WIP) Organization Grady-McKnight Awards Application

Last Name		First		M.I.	Date		
Street Address				Apartment/Unit #			
City		State		ZI			
Phone		E-mail Address					
Desired Award		Number of Dependents		Social Security Number			
Are you a citizen of the United States?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you ever been convicted of a felony?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain			

High School			Address		
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
College			Address		



From	To	Did you graduate?	YES <input type="checkbox"/>	N O <input type="checkbox"/>	Degree
Other			Address		
From	To	Did you graduate?	YES <input type="checkbox"/>	N O <input type="checkbox"/>	Degree

<i>Please list two professional or personal references.</i>	
Full Name	Relationship
Company	Phone ( )
Address	
Full Name	Relationship
Company	Phone ( )



<b>Previous Employment</b>				
Company		Phone (    )		
Address		Supervi sor		
Job Title		Starting Salary	\$	Ending Salary    \$
Responsibili ties				
From	To	Reason for Leaving		
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Company		Phone (    )		
Address		Supervi sor		
Job Title		Starting Salary	\$	Ending Salary    \$
Responsibili ties				
From	To	Reason for Leaving		
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Company		Phone (    )		
Address		Supervi sor		
Job Title		Starting Salary	\$	Ending Salary    \$
Responsibili ties				
From	To	Reason for Leaving		
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	



## **Entrepreneurial Award Criteria**

### **WIP Grady-McKnight Entrepreneurial Award for Single Working Mothers**

a) Awards seed monies for business start up costs or offers additional funds for an existing business (pertains to businesses that are 3 years old or newer).

b) The goal of this award is to increase the earnings of our awardees by assisting in the starting a successful business venture. The award offering can be up to \$5,000 depending on the disbursement plan allocated in the target year.

\*The amount of Grady McKnight award offerings are subject to change, based on board discretion\*

c) The announcement of the awards will be made through our e-letter, other nonprofit agencies, sponsors, word of mouth, church organizations and college media.

#### **1) Specific Criteria**

This award will be available to single working mothers who meet the following criteria:

- They should be at least 18 years of age.
- Have a completed business plan to be reviewed by the WIP evaluation committee
- Proof of activities geared towards obtaining business goals
- Annual income of less than \$40,000 per year

#### **2) Selection Criteria**

**An annual review committee will review the applications of each recipient for the following information:**

- a) The selection will be based on financial need, goal attainment and the desire to perform the work needed to begin the process of starting a business
- b) Prior year's tax return detailing annual income
- c) Must be a single mother; validation of children must be proven
- d) Initial draft of business plan and/or outline with supporting research to validate the business objective and need



e) Completion of the Entrepreneurial Award Essay questions

**3) Other Details:**

- a) The number of our awards will increase as the revenues of the organization grow.
- b) The Grady McKnight award amount will vary based on the specific business idea and the supporting research to determine the estimated start up costs for the specific idea
- c) A recipient may re-apply for the entrepreneurial award up to two times. However, proof of business progress and growth will be required.

**4) Supervision of Awards**

The entrepreneurial award will be paid directly to the recipient.

**5) Selection Committee**

The Selection committee will be comprised of various professionals in the local area of the applicant; this may include local business owners and a representative from the areas small business association.

**6) Application Deadline and Reward Period**

The deadline for applications will vary each calendar year; the website will reflect the current dates.

The applicants will be notified of status within one month of application deadline date; unless there are extenuating circumstances which cause the process to change.

The reward period will vary by area; but will most likely occur by September of each calendar year.



7) **Designation**

Please mail your application to your local office:

WIP Chicago  
P.O. Box 43384  
Chicago, IL 60643  
Attn: Awards

WIP Memphis  
1138 Germantown Pkwy  
Cordova, TN 38016  
Attn: Awards

*Note: If you desire an electronic copy of application to return via e-mail, request it at [awards@womenidentitypurpose.org](mailto:awards@womenidentitypurpose.org)*

**If you return your application via e-mail and selected as winner, you will be expected to provide all qualifying documentation (as notated on page #1).**

